



VISHNU
UNIVERSAL LEARNING

BVRIT HYDERABAD College of Engineering for Women
Bachupally, Hyderabad-090

CIRCULAR

Date: 09.08.2022

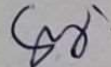
Department Technical Association of Electrical & Electronics Engineering, 'Deeptha' is formed with the following members. The Purpose is to foster the growth, collaboration, and knowledge dissemination within the department.

Faculty Coordinator: Mr. R Guruswamy, Assoc. Professor, EEE

S.No.	Name	Year & Dept.	Role
1	Ms. Mamidi Kusuma (21WH1A0210)	II EEE	Student Coordinator
2	Ms. Mangali Sowmya (21WH1A0232)	II EEE	Student Coordinator
3	Ms. Sneha Manoharan (20WH1A0239)	III EEE	Student Coordinator
4	Ms. T Mounika (21WH5A0210)	III EEE	Student Coordinator
5	Ms. M Thanmai(19WH1A0228)	IV EEE	Student Coordinator
6	Ms. G Radha Kalyani(19WH1A0204)	IV EEE	Student Coordinator

Functions

1. Meets at least twice in an academic year.
2. Nominates the in-charges for associations.
3. Encourages the students for memberships.
4. Identifies the events.
5. Requests for sponsorship from the concerned professional body
6. Prepares the budget.
7. Submits to the DAC for approval.
8. Allocates the budget
9. Plans, schedules and organizes the events after the approval from DAC.
10. Communicates to the Public Relations & Media cell for the coverage.


HoD - EEE

Copy to:

1. All HoDs
2. Placement Manager
3. AO
4. Hostels
5. Accounts



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CIRCULAR

Date: 15.08.2022

A Co-Curricular Committee is formed with the following members. The Purpose is to identify and plan co-curricular activities through various professional associations.

Faculty In-charges:

Dr. M Parvathi, Professor, IEEE
Mr. Guruswamy R, Assoc Professor, IEI
Ms. B Sujatha, Assoc. Professor, ISTE
Ms. Harika Devi Y, Assistant Professor, CSI
Mr. N M Sai Krishna, Assistant Professor, IETE
Ms. A Naga Kalyani, Assistant Professor, ACM

S.No.	Name	Role
1	Ms. T Sujitha (20WH1A05F4)	Student Representative (ISTE)
2	Ms. R Likhitha(20WH1A0243)	Student Representative (IEEE)
3	Ms. Keerthi Sri Y (20WH1A0439)	Student Representative (IETE)
4	Ms. Basireddy Pavithra(20WH1A6621)	Student Representative (IEI)
5	Ms. Thanmai Konduru (20WH1A1265)	Student Representative (CSI)
6	Ms. Singu Chethana (20WH1A6644)	Student Representative (ACM)

Functions

1. Collects the proposed events from all the departments.
2. Plans and schedules co-curricular events both at department level and institution level for the academic year.
3. Prepares the budget for the scheduled events.
4. Allocates the budget for the events and monitors the expenditure.
5. Executes the activities of the associations' events.
6. Motivates and guides the students for state level and national level technical competitions.
7. Communicates the information about various competitions and events to all the faculty members and students.
8. Intimates to the Public Relations and Media Cell for the coverage of the events.


PRINCIPAL

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BVRIT HYDERABAD College of Engineering for Women
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CIRCULAR

Date: 12-10-2022

Department Technical Association for Electronics & Communication Engineering, 'ELECTRO ELITZ' is formed with the following members. Purpose is to foster the growth, collaboration, and knowledge dissemination within the department

Faculty Coordinator: Mr. S.L.Narasimha Reddy, Asst. Professor, ECE

S No	Name	Class	Role
1	Ms.Lokini Shalini (21WH1A0408)	II ECE	Student Coordinator
2	Ms.G.Sai Hashmitha (21WH1A0409)	II ECE	Student Coordinator
3	Ms.S.Prudhvila (21WH1A0412)	II ECE	Student Coordinator
4	Ms.PranathiVadlapatla (20WH1A0415)	III ECE	Student Coordinator
5	Ms.Divya C (20WH1A0490)	III ECE	Student Coordinator

Functions

1. Meets at least twice in an academic year.
2. Nominates the in-charges for associations.
3. Encourages the students for memberships.
4. Identifies the events.
5. Requests for sponsorship from the concerned professional body
6. Prepares the budget.
7. Submits to the DAC for approval.
8. Allocates the budget
9. Plans, schedules and organizes the events after the approval from DAC.
10. Communicates to the Public Relations & Media cell for the coverage.

Meeting: The meeting may be scheduled as and when necessary.


HOD - ECE

Copy to:

1. All HODs
2. Placement Manager
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BVRIT HYDERABAD
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Bachupally, Hyderabad

CIRCULAR

Date: 14-10-2022

Grievance Redressal Committee is formed with the following members. The purpose is to ensure that students' rights are respected, their concerns are addressed, and the college environment promotes learning, growth, and well-being.

Name of the member	Designation	Role in the Committee
Dr. K V N Sunitha	Principal	Chairperson
Dr. K Rama Mohan Reddy	Professor of Water Resources & Director, UAAC, JNTUH	Member JNTUH university Nominee
Dr. A Jaya Lakshmi	Professor, JNTUH	Member
Dr. Ch Sunil Kumar	Professor, EEE	Convenor
Dr. M Anitha	Psychologist	Member
Ms. Md Zeenath Firdhose (19WH1A0238)	Student	Member
Ms. K Venkata Hima Bindhu (19WH1A1266)	Student	Member
Ms. Ponnammahija (19WH1A0461)	Student	Member
Ms. P Prathyusha (19WH1A0528)	Student	Member
Ms. E Rishitha (21WH1A05F5)	Student	Member
Ms. B V S Anjani Sukanya (21WH1A1204)	Student	Member

Functions

- 1.Receiving Grievances
2. Documentation
- 3.Review and Analysis
- 4.Formal Process
- 5.Timely Response


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Copy to: All the members/ File



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Date: 15-10-2022

The Anti Ragging Committee is formed with the following members. The purpose is to foster a safe and welcoming college environment that encourages learning, personal growth, and healthy interactions among students.

Name of the member	Designation	Role in the committee
Dr. K V N Sunitha	Principal	Chairperson
Dr. Ch Sunil Kumar	EEE	Member
Dr. Anwar Bhasha Pattan	ECE	Member
Dr. J Naga Vishnu Vardhan	ECE	Member
Dr. R Suneetha Rani	CSE	Member
Dr. S L Aruna Rao	IT	Member
Dr. M Anitha	BS&H	Member
Mr. Ramu Mantena	AO	Member
Ms. Aarthi Shripad	PD	Member
Ms. K Jayasri	Lab Assistant, BS&H	Member
Ms. G Jyothi	Warden	Member
Ms. D Khyathi (21WH1A0224)	Student	Member
Ms. P Bhaavya Ramitha (21WH1A0427)	Student	Member
Ms. Sheri Vaishnavi Reddy (21WH1A1222)	Student	Member
Ms. Vorukulu Shivani (21WH1A6640)	Student	Member
Ms. Ch Sri Vrinda (21WH1A0577)	Student	Member
Mr. D Uma Maheswara Babu	Parent	Member
Mr. Kranthi Reddy	Parent	Member
Ms. Phani Jyothi	Parent	Member
Ms. Garikapati Sandhya, SI, Bachupally	Police Authority	Member
Mr. Balaji Nayak, Corporator	Civil Authority	Member

Functions

1. Prevention and Awareness
2. Setting Guidelines and Policies
3. Receiving Complaints
4. Counseling and Support
5. Coordination with Authorities
6. Regular Monitoring and Surveillance

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Copy to: All the members/ HODs/ File



BVRIT HYDERABAD College of Engineering for Women
Bachupally, Hyderabad-090

CIRCULAR

Date: 28-10-2022

Department Technical Association for Computer Science Engineering & Information Technology '**TechBlitz**' is formed with the following members. Purpose is to foster the growth, collaboration, and knowledge dissemination within the department

Faculty Coordinator:

Ms. D.Swapna, Asst Professor, CSE

Ms. P.Krishna Kishore, Asst.Professor, IT


S No	Name	Year & Dept.	Role
1	Ms.S.Ashwitha (20WH1A1235)	III IT	Student Coordinator
2	Ms.G.Chandana (20WH1A1215)	III IT	Student Coordinator
3	Ms.A.Rishitha (20WH1A0560)	III CSE	Student Coordinator
4	Ms.P.Sreeja(20WH1A0511)	III CSE	Student Coordinator
5	Ms.M Harshitha (20WH1A0573)	III CSE	Student Coordinator

Functions

1. Meets at least twice in an academic year.
2. Nominates the in-charges for associations.
3. Encourages the students for memberships.
4. Identifies the events.
5. Requests for sponsorship from the concerned professional body
6. Prepares the budget.
7. Submits to the DAC for approval.
8. Allocates the budget
9. Plans, schedules and organizes the events after the approval from DAC.
10. Communicates to the Public Relations & Media cell for the coverage.

Meeting: The meeting may be scheduled as and when necessary.


HoB CSE


HoD-IT

Copy to:

1. All HODs
2. Placement Manager
3. AO
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CIRCULAR

Date: 17-11-2022

Extra-Curricular Activities Cell is formed with the following members. The Purpose is to identify and plan extra-curricular activities through various clubs.

S.No.	Name	Dept/ Class
1	Dr. T Rojarani	Asst. Prof., BS&H
2	Ms. Babita Gupta	Asst. Prof., EEE
3	Ms. T Amy Prasanna	Asst. Prof., ECE
4	Ms. Nagamani	Asst. Prof., CSE
5	Ms. D Sangeetha	Asst. Prof., IT
6	Ms. K Praharshitha (21WH1A6642)	II AIML
7	Ms. B Harini (21WH1A0436)	II ECE
8	Ms. A Srujana (21WH1A12C6)	II IT
9	Ms. Shivani P (21WH1A0525)	II CSE

Functions

1. Establishment of cultural clubs
2. Plans and schedules cultural events for the academic year.
3. Prepares the budget for the scheduled events.
4. Executes the activities of the clubs and Institution-level events.
5. Selects the students for state level and national level cultural competitions.
6. Communicates the information about various festivals and events to all the faculty members and students.
7. Intimates to the Public Relations and Media Cell for the coverage of the events.
8. Conducts training sessions on Yoga

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CIRCULAR

Date: 23-11-2022

The Hostel Committee is formed with the following members. The Purpose is to provide a peaceful, homely and congenial environment to the hostellers.

S.No.	Name of the member	Department	Role
1	Dr. K V N Sunitha	Principal	Chairperson
2	Ms. K Bhavya	Asst.Professor, EEE	Faculty Coordinator
3	Ms. Rajani	Asst.Professor, BS&H	Faculty Coordinator
4	Ms. M Srilatha	Hostel Warden	Member
5	Ms. Ch Jhansi Lakshmi	Hostel Warden	Member
6	Ms Bharathi	Hostel Warden	Member
7	Ms. Sridevi	Hostel Warden	Member
8	Ms. Jyothi	Hostel Warden	Member
9	Ms. Nagamani	Hostel Warden	Member
10	Ms. Vasam Namitha (21WH1A6635)	II AIML	Member
11	Ms. Charishma V (21WH1A0526)	II CSE	Member
12	Ms. D Harini (21WH1A04B9)	II ECE	Member
13	Ms. J Divya (20WH1A0207)	III EEE	Member

Functions

1. Prepares the procedures, rules and regulations for smooth, efficient and economical operations of the Hostel.
2. Allots the rooms to the students.
3. Maintenance for Hostel.
4. Ensures the quality of food served in the hostels.
5. Visits frequently at the hostels to maintain discipline.
6. Arranges for First-Aid in case of any emergency and also for hospitalization of hostellers under the necessary conditions.
7. Conducts regular meetings to resolve grievances/complaints.
8. Takes action on the students for indiscipline or misbehavior.
9. Establishes additional facilities.

PRINCIPAL

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CIRCULAR

Date: 14-12-2022

The Canteen Committee is formed with the following members. The Purpose is to monitor the operations of the canteen to provide a hygienic environment.

S.No.	Name	Dept/ Class
1	Mr. Ramu Mantena	AO
2	Ms. B Sujatha	Associate Professor, EEE Department
3	Mr. G Sandeep	Associate Professor, EEE Department
4	Mr. K Nagendra Kumar	Assistant Professor, Mechanical Department
5	Ms. G. Nagamani	Assistant Professor, CSE Department
6	Mr. P V Satyanarayana Raju	Maintenance In-charge
7	Ms. A Samanvitha Narayani(21WH1A1207)	II IT
8	Ms. S Saatyaki (21WH1A1282)	II IT
9	Ms. Tanmayi Chigurupati (21WH1A6609)	II AIML
10	Ms. D Harini (21WH1A04B9)	II ECE
11	Ms. R Shravani (20WH1A0588)	III CSE
12	Ms. J Divya (20WH1A0207)	III EEE
13	Ms. K Srija (19WH1A0585)	IV CSE
14	Ms. Ch Raja Rajeshwari (19WH1A0459)	IV ECE

Functions

1. Prepares the menu and fixes the prices.
2. Ensures the cleanliness
3. Monitors the execution of food orders and the arrangements for the events.
4. Ensures the availability of food at stipulated timings.

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CIRCULAR

Date: 03-01-2023

The Internal Complaint Committee is formed with the following members. The Purpose is to handle complaints by having fair and impartial investigation to recommend necessary actions.

S.No.	Name	Designation
1	Dr. K V N Sunitha, Principal	Principal
2	Dr. M Anita (Professor & HoD, BS&H Dept.)	Convener
3	Dr. Faith Manjusha Vijayalatha (Asst. Professor, BS&H Dept.)	Member
4	Ms. M Praveena (Associate Professor, ECE Dept.)	Member
5	Mr. S Jagapathi Reddy (Placements Manager)	Member
6	Ms. A Ramya Kumari (Founder and President of Protection of Human Rights Association)	Member
7	Dr. Anitha Are (Psychologist)	Member
8	Ms. E Rishitha Reddy (21WH1A0515)	Student Member
9	Ms. M Lakshmi Haritha (19WH1A0245)	Student Member

Functions

1. Address complaints related to sexual harassment or any other form of misconduct within the organization.
2. Conduct a closed-door investigation.


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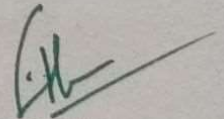
Date: 05-01-2023

The Sports Committee is formed with the following members. The Purpose is to provide a conducive environment for eminence in sports.

S.No.	Name	Dept/ Class
1	Ms. M Praveena	Associate Professor, ECE Department
2	Ms. G Jyothi	Physical Director
3	Ms. M Divya (21WH5A0218)	III EEE
4	Ms. Naina Murthy (20WH1A04B7)	III ECE
5	Ms. M Mani Pranathi(20WH1A1249)	III IT
6	Ms. R Shravani (20WH1A0588)	III CSE

Functions

1. Recommends for procurements, maintenance of sports goods, play fields and other items related to Physical Education.
2. Prepare the budget.
3. Allocates the budget and monitors the expenditure.
4. Identifies new sports facilities.
5. Plans, schedules and conducts Intra College and inter college sports events in the college.
6. Selects the students for state level and national level competitions.
7. Identifies the training personnel for the training.
8. Schedules and organizes training sessions for the staff and students.
9. Organizes a physical fitness camp for the students and staff.


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CIRCULAR

Date:10-01-2023

B-Smart Editorial Board is formed with the following members. The Purpose is to prepare the technical magazine for the college biannually.

S.No.	Name	Dept/ Class
1	Ms. K. Amritha	Assoc. Professor, EEE
2	Ms. Amy Prasanna	Asst. Professor, ECE
3	Ms. M Sudharani	Asst. Professor, IT
4	Dr. N Sreekanth	Assoc. Professor, CSE
5	Ms. M Lekhya Sri (19WH1A0582)	IV- CSE
6	Ms. Vasavi Chowdhary (19WH1A0212)	IV- EEE
7	Ms. Meghana Sai (19WH1A0458)	IV- ECE
8	Ms. P Aditi Kiran (19WH1A01277)	IV- IT

Functions

1. Invite Technical articles from students and from faculty members.
2. Check for the novelty and select articles to be published in the magazine.
3. Edit the articles and prepare the final version of the magazine.
4. Publish in the website and send for print.

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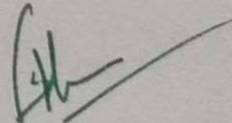
Date: 10-02-2023

Literary Cell is formed with the following members. The Purpose is to identify and plan literary activities through various clubs.

S.No.	Name	Dept/ Class
1	Dr. Kasthuri Sydaiah	Assistant Professor, BS&H
2	Ms. P Subhashitha	Assistant Professor, EEE
3	Ms. T Amy Prasanna	Assistant Professor, ECE
4	Ms. Nagamani	Assistant Professor, CSE
5	Ms. D Sangeetha	Assistant Professor, IT
6	Ms. Miriyala Venkata Sushmitha (20WH1A0410)	II ECE-A
7	Ms. M Apporva (21WH1A1212)	II IT-A
8	Ms. Naga Lalitha Harshitha (21wh1a0551)	II CSE-A
9	Ms. Shaikh Aasima (21WH1A1297)	II IT-B
10	Ms. R Ankitha (21WH1A0570)	II CSE-B
11	Ms. K Praharshitha (21WH1A6642)	II CSE-AIML

Functions

1. Establishment of literary clubs
2. Plans and schedules literary events for the academic year.
3. Prepares the budget for the scheduled events.
4. Executes the activities of the clubs and Institution-level events.
5. Selects the students for state level and nation level literary competitions.
6. Conducts training sessions on communication skills
7. Plans, schedules and conducts classes for foreign languages.
8. Communicates the information about various literary events to all the faculty members and students.
9. Intimates to the Public Relations and Media Cell for the coverage of the events.


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